



Candidate Number _____

Application for the Post Housing Officer

Personal Details

Name (in full)

Date of Birth

Address

Telephone/Daytime

Telephone/ Evening

Postcode

Mobile

e-mail address

Notes:

1. In order for the Association to monitor the balance of applicants/appointments please complete the attached Equal Opportunities Monitoring Form.
2. This front page and the Equal Opportunities Monitoring Form will be treated in confidence and will not form part of your application
3. Candidates for any appointment with South Devon Rural Housing Association who know they are related to any member of South Devon Rural Housing Association's Board of Management, or to a senior employee, must disclose this when submitting their application form.
4. A stamped addressed envelope should accompany this application if an acknowledgement of receipt is required.

5. The successful candidate will be required to satisfy South Devon Rural Housing Association that they are medically fit to carry out the duties of the post. The successful candidate will be asked to complete a Medical Enquiry Form.

Candidate Number _____

Application for the Post of Housing Officer

Employment Details

Present position (job title, main responsibilities, employer, date of commencement, salary)

Previous posts/Experience:

Name of Employer	Dates of Employment	Main responsibilities	Reason for leaving

Education And Qualifications

School/College	Dates attended	Title of course/grades achieved

Details of other qualifications/courses attended

Driving:

Do you have a clean driving licence?

Do you have access to a car?

Reasons For Applying For This Post:

Please explain why you wish to work for South Devon Rural Housing Association and what skills, knowledge and experience you could offer relevant to the position. Include details of any special interests, social activities and positions of responsibility held if you wish.
(Please use additional sheets if required)

Details of any criminal convictions, if applicable

Where did you find out about this job?

References

Please give the names and addresses of two people to whom reference may be made. One should be your present or last employer. References from relatives are not acceptable.

Name

Name

Address

Address

Telephone

Telephone

May we contact your referees without further notice from you?

I certify that the information which I have given is, to the best of my knowledge and belief, correct. I understand that any false statement knowingly made renders me liable to disqualification or dismissal if appointed.

Signed

Date

Candidate No. _____

Equal Opportunities Monitoring Form

In order for the Association to monitor the balance of applicants/appointments please complete the section below. Information supplied will be treated in confidence, and will not form part of your application.

1. What is your ethnic group?

Choose One section from a to f, then tick the appropriate box to indicate your background.

a. White

British	<input type="checkbox"/>
Irish	<input type="checkbox"/>
Other	<input type="checkbox"/>

b. Mixed

White and Black Caribbean	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>
Other Please write in	<input type="checkbox"/>

c. Asian or Asian British

Indian	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>
Other Please write in	<input type="checkbox"/>

d. Black or Black Brit

Caribbean	<input type="checkbox"/>
African	<input type="checkbox"/>
Other Please write in	<input type="checkbox"/>

e. Chinese or Other Ethnic Group

Chinese	<input type="checkbox"/>
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Any other background Please write in	
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f. Refused

2. Are you Male or Female?

3. Disability

Do you consider yourself to have a disability? Yes / No delete as appropriate

Are you registered disabled? * Yes / No delete as appropriate

If yes please give your registration number